

Nortel Computer Instructions (Delete Mailbox)

Open Internet Explorer

Highlight Address Bar

Norstar Users (MICS/CICS)

Type in IP Address _____(example 192.168.110.10)

Type in Password _____

For BCM 50 Users and BCM 400/450

Type in IP Address:: _____/callpilotmanager

UserID: nnadmin

Password: PlsChgMe!: _____(or password that I gave you)

Change/Delete Mailbox

Find Mailbox # same as extension (Feature *0 press intercom key – shows on display extension #)

Hit Delete

Ok

(Recommend for new employee delete old employee and then add new one)