Nortel Computer Instructions (Delete Mailbox)

Open Internet Explorer

Highlight Address Bar

Norstar Users (MICS/CICS)
Type in IP Address _____(example 192.168.110.10)
Type in Password _____

For BCM 50 Users and BCM 400/450
Type in IP Address:: _____/callpilotmanager
UserID: nnadmin
Password: PlsChgMe!:_____(or password that I gave you)

Change/Delete Mailbox

Find Mailbox # same as extension (Feature *0 press intercom key – shows on display extension #)

Hit Delete

Ok

(Recommend for new employee delete old employee and then add new one)